

LITTLE FLOWER DEGREE COLLEGE

(Affiliated to Osmania University)

Uppal, Hyderabad

Managed by Brothers of St. Gabriel Educational Society



Internal Quality
Assurance Cell



INTERNAL QUALITY ASSURANCE CELL(IQAC) POLICY

Preface

The Internal Quality Assurance Cell in LFDC outlines the institution's commitment to quality enhancement in all aspects of its functioning. It emphasizes the importance of continuous improvement, adherence to academic standards and fostering a culture of excellence.

1. Vision

LFDC, a higher educational institution, embodies a 'Quality Continuum' emphasizing deliberate and consistent progress where standardized activities and processes meet stakeholders' needs, striving for continuous improvement and accountability.

2. OBJECTIVES

- Implementing a curriculum that integrates a multidisciplinary and interdisciplinary approach that fosters innovation and ensures it meets the diverse needs of learners, advancing towards academic excellence.
- Creating an academic environment that stimulates the nurturing of quality teaching and learning approaches.
- Integrating ICT in teaching, learning and research practices to modernize classroom experience.
- Guarantee teaching learning practices that are effective and progressive.
- Develop an effective structure and service to support the college community.
- Partnering with different stakeholders in higher education to evaluate, promote and sustain quality standards.
- Establish benchmarks to sustain quality.
- Advocate for fundamental, moral, social and spiritual enrichment, essential for holistic development in alignment with college vision.
- Serve as a catalyst for change within the institution.

3. Scope

IQAC plays a crucial role in fostering a culture of quality, continuous improvement and accountability, ultimately contributing to the holistic development of students through academic, administrative, infrastructural and social dimensions.

4. Members

Internal quality assurance cell will have the following members,

1. Principal
2. Vice Principal
3. IQAC Coordinator
4. IQAC Co coordinator
5. Faculty members
6. Administrative Staff
7. Student representatives
8. Alumni Representatives
9. External Experts
10. Industry representatives

5. Roles, Responsibilities and Functions

- Through IQAC the college envisions collective contribution to continuously provide quality academic and administrative processes.
- IQAC comprises students, faculty and administrative staff
- Review and update academic programs to meet evolving educational needs.
- Facilitate industry-academia partnerships, internships and placement opportunities for students.
- Conduct internal and external academic and administrative audits.
- Develop a calendar for schedule of activities in collaboration with departments, committees and clubs.
- IQAC is responsible for staff and students at academic and other events.
- Gathering feedback from students, parents and other stakeholders on institutional processes related to quality.

- The IQAC takes the lead in guiding the institution through assessment and accreditation, rankings, awards and collaborations.
- IQAC will assist/organize/manage the following:
 - Student orientations and Seminars
 - Faculty Development Programs (FDP/PDP)
 - Statutory body meetings
 - Meetings with HODs, Coordinators and student council
 - Certificate and Add-on Courses
 - Academic Audit - External and Internal

6. Procedures

IQAC plays a pivotal role in ensuring and enhancing quality of education and overall institutional effectiveness by promoting quality assurance procedures IQAC helps uphold Academic standards meet the evolving needs of the students, faculty and other stakeholders ultimately contributing to the holistic development of the institution.

- IQAC will provide plans for intra and inter departmental, regional, national and global activities to endorse short term and long-term plans for the future.
- IQAC conducts meetings with Heads of the Departments, Committee Convenors, Coordinators of various Cells, Clubs and student representatives to discuss, evaluate and collect the data related to different events planned for the year.
- IQAC constructs organized methodology of documentation and internal communication.