



LITTLE FLOWER DEGREE COLLEGE

(Affiliated to Osmania University)

(A Catholic Minority Institution Run By Brothers of St. Gabriel Educational Society)

2-18-25, Opp. Survey of India,
Uppal, R.R. Dist (Medchal Malkajgiri Dist. (New))
Hyderabad - 500 039

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IQAC - Quality Assurance Initiatives

Action Taken Report on Feedback Analysis for 2022-23

Introduction

The Internal Quality Assurance Cell (IQAC) at Little Flower Degree College (LFDC) is dedicated to ensuring continuous quality improvement and adherence to academic and administrative standards. During the academic year 2022-23, three IQAC meetings were held to discuss various issues, gather feedback, and implement actions aimed at enhancing the institution's overall environment. This report summarizes the issues raised, feedback received, and actions taken in each meeting.

Action Taken Report for Academic Year 2022-23

Date of Meeting	Issues Raised	Feedback Received	Actions Taken
19/08/2022	- Proposal for a workshop on Outcome-Based Education in collaboration with St. Ann's College for Women, Mehdiapatnam. - Need for collaboration with other institutions for the benefit of students and faculty. - Organization of a medical camp as part of the outreach program. - Training program for faculty members on software updates for smart boards.	- Positive response towards the proposed workshop. - Strong support for collaboration with other institutions. - Agreement on the necessity of the medical camp and the training program.	- A national workshop on Outcome-Based Education was organized in collaboration with St. Ann's College for Women, Mehdiapatnam, on 30th September and 1st October 2022. - LIFE (Little Flower Extension) organized a free medical camp on 12th September 2022 at Konampeta village. - A training program for faculty members on software updates was organized on 26th and 27th September 2022.
04/01/2023	- Preparation for Internal Audit and documentation. - Proposal for activities on environmental sustainability and	- Emphasis on thorough preparation for the internal audit. - Support for activities promoting	- Preparation for the internal audit started, focusing on documentation with the help of the IQAC team and criterion heads. - Programs on environmental


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Date of Meeting	Issues Raised	Feedback Received	Actions Taken
	programs for students on social awareness. 3. Conducting a program on E-Waste management. 4. Conducting a program on cyber security threats for students. 5. Planning an external audit for April.	environmental sustainability. - Agreement on the necessity of programs addressing cyber security threats.	sustainability, specifically focusing on E-Waste management, were planned. 3. A program on cyber security threats was scheduled to be conducted for students. 4. An external audit was planned and prepared for the month of April.
04/05/2023	1. Review of internal audit findings. 2. Feedback on environmental sustainability programs. 3. Discussion on new academic programs and collaborations. 4. Planning for the next academic year's IQAC activities.	- Positive feedback on the internal audit process. - Suggestions for improvement in environmental sustainability initiatives. - Strong support for introducing new academic programs and collaborations.	1. Internal audit findings were documented, and corrective actions were initiated. 2. Enhanced environmental sustainability programs based on feedback. 3. Planning and proposals for new academic programs and collaborations were developed. 4. A roadmap for the next academic year's IQAC activities was created.

Conclusion

The academic year 2022-23 at Little Flower Degree College (LFDC) witnessed active engagement from the IQAC in addressing key issues and implementing improvements based on stakeholder feedback. Through three significant meetings, the IQAC successfully planned and executed various workshops, training programs, and sustainability initiatives, while also preparing for internal and external audits. These efforts reflect LFDC's unwavering commitment to quality assurance and continuous enhancement of its academic and administrative environment. Moving forward, the IQAC will continue to play a crucial role in maintaining and elevating the institution's standards.

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Action taken report on feedback analysis of each stakeholders



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Action Taken Report for the Academic Year 2022-23

Students:

S. No	Concern Identified	Recommendation for Action	Action Taken
1	The Curriculum is not able to provide the necessary skill set to enhance analytical and problem solving skills	These identified concerns were recommended to be addressed promptly through actionable measures by adding value added courses	Addition of Value added, Add-on, and Certificate courses
2	There is insufficient knowledge of practical aspects in the curriculum	There is need to balance the theory and practical exposure. It is recommended to provide students with more opportunities for hands-on learning and experimentation through field visits	Organised field trips, field works and project work on fundamentals of research to increase practical knowledge.

Action Taken Report for the Academic Year 2022-23

Teacher:

S No	Concern Identified	Recommendation for Action	Action Taken
1	There is a need to continuous processes modify, suggest and incorporate new topics in the syllabus	Recommended to delve in depth of the subject by engaging students in programs and activities other than those provided in the curriculum	Encouraging students to involve in activities such as presentations, projects, assignments for concepts not included in the curriculum.
2	The syllabus is not effective in developing independent thinking	Recommended to develop independent thinking among the students	To effectively develop independent thinking, we integrate project-based learning, critical analysis assignments, and open-ended questions that encourage students to explore and form their own conclusions.

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Action Taken Report for the Academic Year 2022-23

Employer:

S No	Concern Identified	Recommendation for Action	Action Taken
1	There is a need to perceive the ability of candidates to work as part of a team	Recommended to increase team work among students through various group activities like projects, group discussion etc.	To ensure our graduates are self-motivated and capable of taking on responsibility, we have incorporated more experiential learning opportunities such as internships, leadership projects, and mentorship programs into the curriculum. Additionally responsibility for conducting LF Fest is vested with the students. Regular feedback from employers is collected to continuously adapt and improve our training and development programs
2	There is a need for the candidates from our Institution to develop new ideas and learning new techniques	Recommended to have exposure to students through collaborations with industry	To enhance our graduates' openness to new ideas and learning new techniques, we have emphasised a growth mindset in our students through interdisciplinary courses, innovative teaching methods, and continuous professional development opportunities.

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Action Taken Report for the Academic Year 2022-23

Alumni:

S No	Concern Identified	Recommendation for Action	Action Taken
1	Curriculum does not help alumni to deal with practical applications in industry	Recommended to arrange for field trips and project works	Students were given exposure by taking them to field work and through project work and internships
2	Alumni felt the need of internships during their time as a student	Recommended to provide more internships and Collaborative activities	Increase in the number of internships available through media corner, library science etc. Our aim is to ensure more students benefiting from the practical, hands-on experience that internships provide.

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Action Taken Report for the Academic Year 2021-22

Students:

S No	Concern Identified	Recommendation for Action	Action Taken
1	There is need for the institution to implement & provide value-added courses to prepare students for the competitive world	Recommended to introduce value added courses	To implement and provide value-added courses that prepare students for the competitive world, we have collaborated with industry experts to design courses that address emerging trends and essential skills. Additionally, we will offer certifications, workshops, and hands-on projects within these courses to ensure students gain practical, market-relevant experience
2	Sufficient Resources in LAB should be available to support the needs of the curriculum	Recommended to increase lab equipment's eg. to reduce inhaling chemical in chemistry lab	Fume hood purchased in chemistry lab

Action Taken Report for the Academic Year 2021-22

Teacher:

S No	Concern Identified	Recommendation for Action	Action Taken
1	To integration technology-based educational tools in enhancing teaching methods	Improve teaching methodology	To enhance the integration of technology-based educational tools in teaching methods, comprehensive training for faculty on the latest educational technologies and their

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			applications has been provided.
2	The availability of essential facilities, including restroom facilities should be improved	Recommended to increase more facilities	To ensure the availability of essential facilities, including restroom facilities, regular maintenance checks are ensured and promptly address any issues that arise.

Action Taken Report for the Academic Year 2021-22

Employer:

S No	Concern Identified	Recommendation for Action	Action Taken
1	Our graduates needs to be self-motivated and capable of taking on an appropriate level of responsibility	Directed to go for mentorship programs, experiential learning, encourage leadership activities	To cultivate self-motivation and responsibility in our graduates, experiential learning opportunities have been enhanced, mentorship programs and leadership development initiatives have been inculcated.
2	There is need for enhancing the syllabus to develop entrepreneurship skills/ lifelong learning/ human values and ethics curriculum should helps to deal with real-life situation	To collaborate with industry professionals and introduce value based activities/education	To enhance the scope of the syllabus in fostering entrepreneurship skills, lifelong learning, and human values and ethics, practical, real-world case studies, interactive projects, and discussions are integrated with the curriculum.

Action Taken Report for the Academic Year 2021-22

Alumni:

S No	Concern Identified	Recommendation for Action	Action Taken
1	The curriculum should be effective in improving	Increase communication skills of the students	To further enhance the effectiveness of the curriculum

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	communication skills		in improving communication skills, additional practical exercises such as group discussions, presentations, and role-playing activities have been introduced.
2	The curriculum should help to deal with real-life situation	Recommended the departments to increase experiential learning, internship programs	To ensure the curriculum effectively prepares students to handle real-life situations the mentorship programs and internships have been provided to allow students to apply theoretical knowledge in practical settings, fostering the development of critical thinking and problem-solving skills necessary for navigating diverse situations effectively

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Action Taken Report for the Academic Year 2020-21

Students:

S No	Concern Identified	Recommendation for Action	Action Taken
1	Increase the availability of the Resources such as ICT to support the needs of the curriculum	Recommended to use ICT tools in the classrooms	Interactive Smart boards installed in classrooms
2	Increase the effectiveness of the placement training	Activities to increase student exposure to industry	Taken students to field trips to industries to know the working of organisations

Action Taken Report for the Academic Year 2020-21

Teacher:

S No	Concern Identified	Recommendation for Action	Action Taken
1	Availability of infrastructural and library facilities to be increased	Sanction to purchase more books in library	Extension of library to accommodate more students and purchase of increased number of books
2	Availability of essential facilities including rest room facilities to be increased	Improve infrastructure facility in staff rooms	Improved facilities in staff rooms and wash rooms

Action Taken Report for the Academic Year 2020-21

Employer:

S No	Concern Identified	Recommendation for Action	Action Taken
1	Proficiency of our graduates to be increased to adapt industry requirement	Recommended to have exposure to students through collaborations with industry	Students taken to field trips, field work and internships

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2	Syllabus to enhance entrepreneurship skills/ lifelong learning/ human values and ethics	To collaborate with industry professionals and introduce value based activities/education	Activities conducted to build entrepreneurship skills in students
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Action Taken Report for the Academic Year 2020-21

Alumni:

S No	Concern Identified	Recommendation for Action	Action Taken
1	Syllabus to orient students towards higher education	Recommended to increase the students knowledge of the subject through projects	Project work undertaken for students through curriculum as well as co curricular activities
2	Engage students in internship facility	Recommended to have more collaborations and increase internship activities	Practical knowledge imparted to students through activities, field work and internships

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Action Taken Report for the Academic Year 2019-20

Students:

S No	Concern Identified	Recommendation for Action	Action Taken
1	The Curriculum is not able to provide the necessary skill set to enhance analytical and problem-solving skills	Engage students in cocurricular and extracurricular activities	Activities and competitions conducted to enhance skill set
2	Syllabus is insufficient to enable students to apply knowledge in real life situations	More practical oriented knowledge to be imparted to students	Practical approach to curriculum through assignments and projects introduced

Action Taken Report for the Academic Year 2019-20

Teacher:

S No	Concern Identified	Recommendation for Action	Action Taken
1	Non availability of essential facilities such as hygienic food in canteen	Proposed changes in the canteen	Change in the seating of the canteen was done along with improved hygiene with the mandatory use of gloves and caps for staff working in the canteen
2	Insufficient ICT tools in all the class rooms	Recommended to have more number of ICT tools to integrate teaching learning.	Training program for staff members in google class rooms and presentations

Action Taken Report for the Academic Year 2019-20

Employer:

S No	Concern Identified	Recommendation for Action	Action Taken
1	The ability to manage leadership qualities in our students to be improved	Expose students to self-initiating programs and activities	Conducted activities to develop leadership qualities also conduct of

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			student union elections for electing the student council members
2	enhancing entrepreneurship skills/ lifelong learning/ human values and ethics through syllabus	Encourage students to develop entrepreneurial skills	Activity for students to put up stalls in the college and sell products in the college

Action Taken Report for the Academic Year 2019-20

Alumni:

S No	Concern Identified	Recommendation for Action	Action Taken
1	To increase the Placements	Increase in the number of companies for placements	Placement has increased in the following year
2	Engaging in internships to be increased	increase collaborations with industry to increase internship	Collaborations with institutes to increase skill set for greater opportunity to be placed in companies

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Action Taken Report for the Academic Year 2018-19

Students:

S No	Concern Identified	Recommendation for Action	Action Taken
1	NCC unit not existing	Recommended to send students for NCC through open selections and apply NCC Unit	Students were sent for open selections
2	Resources to be increased LIBRARY, SPORTS support the needs of the curriculum	Number of books in the library to be increased. Additional sports activities to be conducted	Number of books increased and sports activities conducted

Action Taken Report for the Academic Year 2018-19

Teacher:

S No	Concern Identified	Recommendation for Action	Action Taken
1	Sufficient number of prescribed books are not available in the library	To increase the number of copies of prescribed books in the library	Additional copies purchased
2	Infrastructural facilities, WiFi, to be improved	Wifi facilities for staff rooms to be given	Wifi to staff rooms made available

Action Taken Report for the Academic Year 2018-19

Employer:

S No	Concern Identified	Recommendation for Action	Action Taken
1	Developing practical solutions at workplace problems	recommendations were made to add courses for practical approach to theory	Linkages with organisations for practical exposure
2	Curriculum does not effectively cover topics on fundamentals and the latest technology	Recommendations were made improve fundamentals by introducing bridge course	Classes for bridge course conducted at the beginning of the semester


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Alumni:

S No	Concern Identified	Recommendation for Action	Action Taken
1	Syllabus does not orient students for higher education	Introduce value added, add on and certificate courses to upgrade the student knowledge	Certificate courses introduced
2	The curriculum should help to deal with real-life situations	Practical knowledge of the curriculum through additional activities for practical exposure	Linkages with organisations for practical exposure

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