



LITTLE FLOWER DEGREE COLLEGE

(Affiliated to Osmania University)

(A Catholic Minority Institution Run By Brothers of St. Gabriel Educational Society)

2-18-25, Opp. Survey of India,
Uppal, R.R. Dist (Medchal Malkajgiri Dist. (New))
Hyderabad - 500 039

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Survey Methodology: A Structured Approach to Stakeholder Feedback

This document outlines a comprehensive plan to gather valuable insights from various stakeholders at Little Flower Degree College (LFDC). Our goal is to harness the power of feedback to continuously improve academic excellence and campus life.

Tailored Questions, Targeted Audience:

The survey will employ a multifaceted approach to gather feedback. Stakeholders will receive customized surveys designed for their unique perspectives. Students might be asked about course content, faculty effectiveness, and campus resources. Faculty surveys could address curriculum development, student support systems, and professional development opportunities. Employers, who hire LFDC graduates, might be queried on the preparedness and skills of new hires. Alumni feedback could focus on the value of their LFDC education in their careers and overall lives.

Gathering the Voice:

Survey forms will be conveniently distributed during designated times, to maximize participation. Clear instructions will guide participants in providing valuable feedback. The surveys will likely include a combination of multiple-choice questions offering options ranging from "Excellent" to "Unsatisfactory" alongside an open-ended section for in-depth comments. This format allows for both standardized data collection and the opportunity for participants to share nuanced thoughts and experiences.

Transforming Feedback into Action:

Once collected, responses will be meticulously analyzed. Particular attention will be paid to areas where 20% or more responses indicate dissatisfaction ('Unsatisfactory') with any aspect of the college experience. Additionally, any significant concerns raised in the open-ended section will be closely examined. This data will be compared to established benchmarks to pinpoint areas requiring improvement.

From Insights to Action:

Drawing on the analysis, LFDC will propose specific actions to address identified concerns. These actions will be documented in a transparent Action Taken Report (ATR), ensuring accountability and clear communication of progress.

Collaboration is Key:

The anonymized feedback will be shared with the decision-making authorities, fostering a collaborative effort towards improvement. We believe in working together with all stakeholders to

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ensure LFDC flourishes. The decision-making authorities, if necessary, can take further action based on the feedback, solidifying our commitment to a collaborative approach.

Sample Sizes:

To ensure a representative sample, we aim to survey 100 Students, 40 Faculty members, 05 Employers who hire our graduates, and 100 Alumni.

Our Commitment to Continuous Improvement:

By implementing this structured Stakeholder Survey Methodology, LFDC remains dedicated to gathering actionable insights that will fuel continuous improvement and solidify our position as a leading educational institution.

Sample Questionnaire - Students

Student Feedback Survey: Academic Performance and Ambiance of the Institution

Dear Student,

We greatly appreciate your feedback. Kindly spare a moment to fill out the Student Feedback Survey concerning the academic performance and environment of the institution. Your input is vital in improving your educational journey. Thank you for your participation!

Program Name and Year:

Academic year:

Student Feedback Form

Please place a Check mark (✓) in the corresponding box.

S No.	Question	Excellent	Good	Fair	Satisfactory	Unsatisfactory
1	Is the Curriculum able to provide the necessary skill set to enhance analytical and problem-solving skills?					
2	Is there a good balance of theory and lab components in the curriculum?					
3	How well did the teachers prepare for the classes?					
4	Does the syllabus orient towards higher education?					

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5	Rate the effectiveness of the placement training provided by the institution.					
6	Are the Resources (LABS, LIBRARY, ICT, SPORTS, CANTEEN) available to support the needs of the curriculum?					
7	Rate the institution for implementing & providing value-added courses to prepare students for the competitive world.					
8	How would you rate the coverage of the syllabus in your classes?					
9	Rate the opportunities provided for community service activities (NSS, NCC, etc.)					

Any other matter: Is there any additional feedback or suggestion you would like to provide regarding your experience as a student at the institution?

Date:

Note: The survey maintained anonymity for students, ensuring their comfort in providing honest feedback and respecting their privacy, thus facilitating accurate data collection.

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Sample Questionnaire - Teachers

Teacher Feedback Survey: Academic Performance and Ambiance of the Institution

Dear Teacher,

Your perspectives are highly valued by us. Please take a moment to engage in the Teacher Feedback Survey, centered on the academic performance and atmosphere of the institution. Your feedback will contribute to enhancing the teaching environment and academic standards. We appreciate your invaluable input!

Name of the Teacher:

Designation:

Department:

Academic year:

Faculty Feedback Form

Please place a Check mark (✓) in the corresponding box.

S No.	Question	Excellent	Good	Fair	Satisfactory	Unsatisfactory
1	Rate the overall environment for teaching, research, and professional development within the institution.					
2	How do you rate continuous processes to propose, modify, suggest, and incorporate new topics in the syllabus?					
3	How effectively do you perceive the integration of technology-based educational tools in enhancing your teaching methods?					
4	How would you evaluate the support you receive from administrative staff and support services in addressing this? Your professional needs?					
5	How would you rate the availability of essential facilities, including restroom facilities?					
6	Is the syllabus effective in developing independent thinking?					

Any other matter: Is there any additional feedback or suggestion you would like to provide regarding your experience as a teacher at the institution?

Date:

Signature:

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Sample Questionnaire - Employers

Employer Feedback Survey: Academic Performance and Ambiance of the Institution

Dear Employer,

We highly appreciate your viewpoint. We cordially invite you to partake in the Employer Feedback Survey, centered on the academic performance and environment of the institution. Your input will help us gauge the preparedness of our graduates for the workforce and identify areas for improvement. Thank you for dedicating your time to share your insights with us!

Name of the Employer:

Company/Organization:

Designation:

Year:

Employer Feedback Form

Please place a Check mark (✓) in the corresponding box.

S No	Question	Excellent	Good	Fair	Satisfactory	Unsatisfactory
1	The curriculum reflects current trends and practices in the respective disciplines.					
2	Does the curriculum effectively cover topics on fundamentals and the latest technology?					
3	Rate the proficiency of our graduates to Adapt to industry requirements.					
4	Does the curriculum facilitate an overall holistic development of the student?					
5	Rate the scope of the syllabus in enhancing entrepreneurship skills/ lifelong learning/ human values and ethics.					
6	How do you perceive the ability of candidates to work as part of a team?					
7	Do you find our graduates self-motivated and capable of taking on an appropriate level of responsibility?					

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8	How do you rate the analytical and problem-solving skills of candidates from our institution?					
9	How open are candidates from our Institution to new ideas and learning new techniques?					

Any other matter: Please provide any additional comments or suggestions regarding the graduates from our institution.

Date:

Signature:

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Sample Questionnaire - Alumni

Alumni Feedback Survey: Academic Performance and Ambiance of the Institution

Dear Graduate,

We highly value your input. We extend an invitation to take part in the Alumni Feedback Survey, designed to collect insights on the academic performance and atmosphere of the institution during your tenure. Your feedback will aid us in evaluating and improving the educational journey for upcoming students. Thank you for sharing your invaluable experiences with us!

Name of the Graduate:

Graduation Year:

Program:

Student ID:

Year:

Alumni Feedback Form

Please place a Check mark (✓) in the corresponding box.

S No	Question	Excellent	Good	Fair	Satisfactory	Unsatisfactory
1	Does the syllabus orient the students towards higher education?					
2	The Learning I had in college is useful in my career					
3	The development in the college in recent years is appreciable					
4	Institute contributed significantly to your overall development					
5	The curriculum was effective in improving our communication skills					
6	Curriculum helps you to deal with real-life situations					
7	How was your experience of engaging in internships during your time as a student?					
8	Evaluate how do you believe your education enabled you to effectively contribute to the goals of your career					

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Any other matter: Is there any other feedback or suggestion you would like to provide regarding your experience as an alumna of the institution?

Date:

Signature:

Conclusion: Survey Methodology

We remain steadfast in utilizing stakeholder input to drive positive transformations. This ongoing dialogue strengthens our unwavering commitment to delivering an exceptional higher education experience.

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