



LITTLE FLOWER DEGREE COLLEGE
UPPAL, HYDERABAD
INTERNAL AUDIT REPORT 22-23

Date of Submission: 28-4-2023

Report submitted to: Rev.Bro.G. Vincent Reddy, Principal

Report submitted by: Internal Audit Committee

Name of the Auditor	Designation
Mr. Prashanth M	IQAC Coordinator
Ms. Pannaga	IQAC Co Coordinator
Ms. Pranitha	HOD Commerce

The committee conducted an audit of selective sections of the Accounts department of Little Flower Degree College for the Financial Year 2022-23. The findings and recommendations are highlighted below:

1. Pay Book Register (Teaching)

Sr. No.	Findings
i.	Monthly salary file was checked and found to be complete.
ii.	Individual Pay Register was checked and found to be complete.

2. Pay Book Register (Non-Teaching/ Library Staff/ Class IV Staff)

Sr. No.	Findings
i.	Monthly salary file was checked and found to be complete.
ii.	Service Book Register of permanent staff was checked and found to be complete.


3. Provident Fund (Teaching and non-teaching)

Sr. No.	Findings
i.	The Provident Fund file was checked and found to be complete.

4. **Maintenance of Financial Accounts** Depreciation has not been charged in financial statements.
5. **Lab stock, Sports Audit:** stock registers were found to be properly filed and in place.
6. **Library Audit**

Sr. No.	Findings
i.	The following registers were checked and found to be in order: General Accession Register, Students & Staff Gate Register Staff books issue/return register, Students books issue/return register. Gifted books accession register, Periodical accession register, Library infrastructure register, Library infrastructure inventory, No due register, book bank bills file, Magazines, Bills File, Outreach information register, helper attendance register, Internship student attendance register
ii	Members can access the data online through iSLIM Software.

Name of the Auditor	Designation	Signature
Mr. Prashanth M	IQAC Coordinator	M. Prashanth
Ms. Pannaga	IQAC Co Coordinator	Pannaga
Ms. Pranitha	HOD Commerce	Pranitha


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